

The Russell Suite Timetable

12.30pm	Wedding guests arrive
1.00pm	The Civil Ceremony commences
1.30pm	The Civil Ceremony ends
	Reception Drinks and Canapes served in the Woodland Garden
	Photography in the Gardens
2.45pm	Master of Ceremonies calls guests to dinner
	Master of Ceremonies introduces you into the Lord John Russell Rooms
3.00pm	Dinner is served
	Between courses the Master of Ceremonies will introduce you to cut the cake.
5.00pm approx.	Master of Ceremonies will introduce the first speaker for Speeches & Toasts
5.30pm	Tea & Coffee
6.30pm	Wedding party relaxes with a drink from the bar
7.00pm	Evening Party commences with DJ or Band. Music & Dancing all evening
8.30pm	Evening Buffet served
10.45pm	Last orders at the bar
10.55pm	Last Dance
11.00pm	Carriages via Richmond Gate

Throughout the day, we will provide a dedicated Master of Ceremonies and supporting team to ensure that everything runs perfectly, leaving you free to enjoy thoroughly your special day with your guests.

Should you wish to hold just your wedding reception in the Russell Suite, you are welcome to do so and we ask that you arrive around 1.30pm

The Russell Suite - Hire Fees 2026, 2027, 2028

	Winter (1 st October – 31 st March)	Summer (1 st April – 30 th September)
Monday to Thursday	£1,200	£1,250
Friday	£1,250	£1,950
Saturday	£1,750	£2,500
Sunday	£1,250	£2,000

The Hire Fee for all Public & Bank Holidays is £1,950 (if the original hire fee is lower) and the minimum guest number is 30 adults

Ceremony only Weddings:-

Monday-Wednesday only but not in July, August or any Bank Holidays

Hire fees for a ceremony only wedding - £750 in the Winter season, £1,000 in the Summer season

The hire fee includes:

- Expert advice from the first viewing to the departure of your last guest
- Setting up the Russell Suite as specified
- Standard Tables and Chairs – including high chairs
- Table Linen
- Post Box
- A Cake knife and Cake stand
- China, Cutlery and Glassware – including reasonable breakages
- A Master of Ceremonies, Wedding Administrator and Banqueting Staff
- Bose PA system and radio microphone
- Plasma screen
- DJ console, speakers and lighting systems
- Fibre optic starlight ceiling
- Personalised table menus, seating plan and table names

The hire fee excludes:

- Food, beverages, the Registrar's fees, floral decorations, chair covers, entertainment, photography and the wedding cake